



Jefferson County Board of Health Agenda

1541 Annex Road, Jefferson, WI 53549

920-674-7275

July 16th, 2025

1:00 p.m.

Jefferson County Courthouse

311 S. Center Avenue, Room C1021

Jefferson, WI 53549

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Meeting ID: 293 636 423 962 6

Passcode: fn6eL2xu

Board Members

Samantha LaMuro, R.T, Chair; Meg Turville-Heitz, Vice-Chair; Steve Nass; Jessica Coburn, RN, PhD; Donald Williams, MD

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Approval of Board of Health Meeting Minutes from April 16th, 2025
6. Communications
7. Public Comment
8. Approval of Health Department Financial Report
9. Approval of the 2024 Health Department Annual Report
10. Operational Update of the Environmental Public Health Consortium
11. Discussion on Mandated Services of Local Health Departments
12. Operational Update of the Public Health Divisions
 - a. Divisional Updates
 - i. Access to & Linkage with Clinical Care
 - ii. Maternal Child & Family Health
 - iii. Communicable Disease Control
 - iv. Chronic Disease and Injury Prevention
 - v. Environmental Public Health
 - b. Staffing Vacancies
13. Operational Update on the Strategic Plan
14. Future Agenda Items
15. Adjourn

Next Scheduled Meeting: October 15th, 2025

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.



Jefferson County Health Department
1541 Annex Road, Jefferson, WI 53549
920-674-7275

Jefferson County Board of Health Minutes
April 16, 2025
Jefferson County Courthouse
311 S. Center Avenue, County Board Room C2063
Jefferson, WI 53549
or Zoom Meeting

Board Members

Samantha LaMuro, R.T, Chair; Meg Turville-Heitz, Vice-Chair; Steve Nass;
Jessica Coburn, RN, PhD; Donald Williams, MD

- 1. Call to Order:** Meeting was called to order by LaMuro at 1:00 p.m.
- 2. Roll Call (establish a quorum):**
Board of Health Members Present: Samantha LaMuro, R.T. (via zoom); Meg Turville-Heitz; Steve Nass; Jessica Coburn, RN, PhD (came in after roll call); Donald Williams, M.D. (came in after roll call) **Quorum established per LaMuro.**
Others Present: Elizabeth McGeary, Director; Kendell Cooper, Public Health Program Manager; Michael Luckey, County Administrator (via zoom); Michele Schmidt, Recorder; Holly Hisel, Environmental Health (via zoom); Patricia Cicero, Land and Water Conservation Director; Danielle Thompson, Corporation Counsel (via zoom).
Guest: Anita Martin, Janet Foust.
- 3. Certification of Compliance with the Open Meetings Law:** McGeary certified compliance with the Open Meetings Law.
- 4. Approval of the Agenda:** Due to LaMuro needing to leave meeting early, in order to maintain quorum for action items, Motion made by Turville-Heitz to move agenda item #11 to occur after Agenda item #5. Seconded by Nass. Motion passed 3-0.
- 5. Approval of Board of Health Meeting Minutes from January 15th, 2025:** Motion by Turville-Heitz/Nass to approve the minutes as printed. Motion passed 3-0.
- 11. Discussion and Approval of the 2025 Environmental Public Health Consortium Fee Schedule Update:** Hisel reviewed the requested Environmental Public Health Fee Schedule changes. This is not an ordinance change, just a fee schedule change. Hisel updated on the removal of body art categories from the fee schedule and DATCP taking over those inspections. Motion by Turville-Heitz/Nass to approve the 2025 Environmental Public Health Consortium Fee Schedule. Motion passed 5-0.
- 6. Communications**
 - a. Free Arsenic Testing of Private Wells in Towns of Ixonia and Watertown – McGeary discussed.

- b. Health Alert Network (HAN) No. 523 – Ongoing Risk of Dengue Virus Infections and Updated Testing Recommendations in the United States - Cooper reviewed.
 - c. Health Alert Network (HAN) No. 522 – Expanding Measles Outbreak in the United States and Guidance for the Upcoming Travel Season - Cooper reviewed.
 - d. Health Alert Network (HAN) No. 521 – Ebola Outbreak Caused by Sudan virus in Uganda - Cooper reviewed.
 - e. Health Alert Network (HAN) No. 520 – Accelerated Subtyping of Influenza A in Hospitalized Patients – Cooper reviewed.
7. **Public Comment:** 1 guest spoke on Agenda #10, #12, and #13c.
8. **Approval of Health Department Financial Report:** Schmidt reviewed the “February 2025 Statement of Revenue & Expense Report”. Turville-Heitz asked questions about current grant status and McGeary discussed possible changes in grant funding. Motion by Turville-Heitz/Williams to approve the financial report. Motion passed 5-0.
9. **Discussion and Approval of \$24,500.00 of Wisconsin State Opioid Response Grant Funding:** McGeary discussed. Motion by Williams/Coburn to approve the Grant. Motion passed 5–0.
10. **Operational Update of the Environmental Health Program:** Hisel discussed an environmental health specialist resignation and informed the Board the hiring process has begun. Hisel updated on the success of the water lab and that they are about to start to get busier with seasonal checks.
12. **Discussion of Health Department Historical Response to Avian Influenza:** McGeary reviewed an Avian Influenza Response Presentation that she has given to different groups. A discussion was held.
13. **Operational Update of the Public Health Divisions**
- a. Divisional Updates – McGeary discussed.
 - b. Review of Statistics – McGeary reviewed
 - c. Review of Communicable Disease Cases Reported – Cooper reviewed.
14. **Operational Update on the Strategic Plan:** McGeary provided updates on each of the priority areas within the strategic plan.
15. **Future Agenda Items:** No future Agenda items requested at this time.
16. **Adjourn:** Motion by Nass/Williams to adjourn the meeting at 2:21 p.m. Motion passed 4-0.

Next Scheduled Meeting: July 16th, 2025

Minutes prepared by: Michele Schmidt, Accountant II, Jefferson County Health Department and reviewed by Elizabeth McGeary, Director/Health Officer.

Disease	Probable & Suspect January 2025	Probable & Suspect February 2025	Probable & Suspect March 2025	Probable & Suspect April 2025	Probable & Suspect May 2025	Probable & Suspect June 2025	Probable & Suspect July 2025	Probable & Suspect August 2025	Probable & Suspect September 2025	Probable & Suspect October 2025	Probable & Suspect November 2025	Probable & Suspect December 2025
Enteric/Gastrointestinal												
Campylobacteriosis	1	2	5	1	-	2	-	-	-	-	-	-
Cryptosporidiosis	-	-	-	-	1	-	-	-	-	-	-	-
Cyclosporiasis	-	-	-	-	-	-	-	-	-	-	-	-
E. Coli	8	4	2	4	3	5	-	-	-	-	-	-
Giardiasis	-	-	-	-	1	-	-	-	-	-	-	-
Listeriosis	-	-	-	-	-	-	-	-	-	-	-	-
Plesiomonas Infection	-	-	-	-	-	-	-	-	-	-	-	-
Salmonellosis	-	1	-	-	2	3	-	-	-	-	-	-
Shigellosis	-	-	-	-	-	-	-	-	-	-	-	-
Vibriosis, Non Cholera	-	-	-	-	-	-	-	-	-	-	-	-
Yersiniosis	-	1	-	-	1	1	-	-	-	-	-	-
Invasive Bacteria												
Invasive Strep A & B	-	-	-	-	-	-	-	-	-	-	-	-
Invasive Strep (Other)	-	-	-	-	-	-	-	-	-	-	-	-
Mycotic (fungal)												
Blastomycosis	-	-	-	-	-	-	-	-	-	-	-	-
Coccidioidomycosis	-	-	-	-	-	-	-	-	-	-	-	-
Histoplasmosis	1	-	-	-	1	-	-	-	-	-	-	-
Respiratory												
Asbestosis	-	-	1	1	1	1	-	-	-	-	-	-
Influenza	-	2	2	1	-	-	-	-	-	-	-	-
Influenza Hospitalizations	-	-	-	-	-	-	-	-	-	-	-	-
Respiratory Syncytial Virus (RSV)	-	-	-	-	-	-	-	-	-	-	-	-
RSV Hospitalizations	-	-	-	-	-	-	-	-	-	-	-	-
Covid-19 Hospitalizations	-	-	-	-	-	-	-	-	-	-	-	-
Legionellosis	-	-	-	-	-	-	-	-	-	-	-	-
Silicosis	-	-	-	2	-	-	-	-	-	-	-	-
Tuberculosis	-	-	-	-	-	-	-	-	-	-	-	-
Latent Tuberculosis	2	-	4	2	2	2	-	-	-	-	-	-
Sexually Transmitted												
Chlamydia Trachomatis	-	-	-	-	-	-	-	-	-	-	-	-
Gonorrhea	-	-	-	-	-	-	-	-	-	-	-	-
Vaccine Preventable												
Haemophilus Influenzae Invasive Disease	-	-	-	-	-	-	-	-	-	-	-	-
Hepatitis A	-	-	-	-	-	-	-	-	-	-	-	-
Hepatitis B, Acute	-	-	-	-	-	-	-	-	-	-	-	-
Hepatitis B, Chronic	-	-	-	-	-	-	-	-	-	-	-	-
Mumps	-	-	-	-	-	-	-	-	-	-	-	-
Pertussis	-	-	-	-	1	-	-	-	-	-	-	-
Strep Pneumonia	-	-	-	-	-	-	-	-	-	-	-	-
Varicella (Chickenpox)	-	1	-	-	-	-	-	-	-	-	-	-
Vectorborne												
Anaplasmosis	-	-	-	-	-	-	-	-	-	-	-	-
Arboviral Illness	-	-	-	-	-	-	-	-	-	-	-	-
West Nile Virus	-	-	-	-	-	-	-	-	-	-	-	-
Spotted Fever Rickettsiosis	-	-	-	-	-	1	-	-	-	-	-	-
Babesiosis	1	-	-	3	4	-	-	-	-	-	-	-
Lyme Disease	-	-	-	-	-	6	-	-	-	-	-	-
Toxoplasmosis	-	-	-	-	-	-	-	-	-	-	-	-
Zoonotic												
Brucellosis	-	-	1	-	-	-	-	-	-	-	-	-
Q Fever	-	-	-	-	-	-	-	-	-	-	-	-
Other												
Carbon Monoxide Poisoning	-	-	-	-	-	-	-	-	-	-	-	-
Hepatitis C, Acute	-	-	-	-	-	-	-	-	-	-	-	-
Hepatitis C, Chronic	-	-	2	-	-	-	-	-	-	-	-	-
Multidrug Resistant Organisms (MDROs)	1	-	-	1	-	-	-	-	-	-	-	-
Methicillin Resistant Staph Aureus (MRSA)	-	-	-	-	-	-	-	-	-	-	-	-
Mycobacterial Disease	-	-	-	-	-	-	-	-	-	-	-	-
Norovirus Infection	-	-	-	-	-	-	-	-	-	-	-	-
Total	14	11	17	15	17	21	0	0	0	0	0	0

Jefferson County Health Department - Statement of Revenues & Expenditures:

01/01/2025 - 05/31/2025	YTD Actual	Prorated Budget	Annual Budget	YTD Budget Variance
REVENUE:				
Total WIC	\$ 176,544.53	\$ 176,075.76	\$ 419,228.00	\$ 468.77
Public Health Fee for Service	\$ 35,395.75	\$ 96,383.28	\$ 229,484.00	\$ (60,987.53)
Public Health Grant Income	\$ 146,375.78	\$ 97,710.90	\$ 232,645.00	\$ 48,664.88
Total Public Health	\$ 181,771.53	\$ 194,094.18	\$ 462,129.00	\$ (12,322.65)
Total Income	\$ 358,316.06	\$ 370,169.94	\$ 881,357.00	\$ (11,853.88)
EXPENSE:				
WIC 4201 - 420109	\$ 153,005.99	\$ 160,823.46	\$ 382,913.00	\$ (7,817.47)
WIC Fit Family 4202	\$ 8,876.94	\$ 9,106.44	\$ 21,682.00	\$ (229.50)
WIC Peer Counselor 4203-420309	\$ 14,661.60	\$ 13,503.00	\$ 32,150.00	\$ 1,158.60
Total WIC	\$ 176,544.53	\$ 183,432.90	\$ 436,745.00	\$ (6,888.37)
Public Health = Tax Levy Supported Expenses	\$ 395,585.45	\$ -		\$ 395,585.45
Public Health Grants	\$ 166,332.89	\$ 122,623.20	\$ 291,960.00	\$ 43,709.69
Public Health Fee-for-Service	\$ 22,855.84	\$ 12,161.10	\$ 28,955.00	\$ 10,694.74
Total Public Health	\$ 584,774.18	\$ 134,784.30	\$ 320,915.00	\$ 449,989.88
Total Expense	\$ 761,318.71	\$ 318,217.20	\$ 757,660.00	\$ 443,101.51
2025 SUMMARY				
Total 2025 Income YTD:	\$ 358,316.06	\$ 370,169.94	\$ 881,357.00	\$ (11,853.88)
2025 County Tax Levy Applied - ORG 4115:	\$ 409,895.83	\$ 409,895.83	\$ 983,750.00	\$ -
Total 2025 Revenue:	\$ 768,211.89	\$ 780,065.77		\$ (11,853.88)
Total 2025 Expense:	\$ 761,318.71	\$ 318,217.20	\$ 757,660.00	\$ 443,101.51
2025 Annual Activity (Revenue vs. Expenses) as of 05/31/2025	\$ 6,893.18		\$ (757,660.00)	